

# The MetroHealth System Board of Trustees

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## FACILITIES AND PLANNING COMMITTEE

February 22, 2023

4:00 p.m.

The Board Room K107 or Zoom (<https://us02web.zoom.us/j/89588680299>)

### Meeting Minutes

**Committee Members Present:** Ms. Dee-I, Ms. Chappell-I

**Staff Present:** Mr. Jones-I, Dr. Bailit-R, Dr. Chehade-R, Dr. Golob-I, Dr. Lewis-I, Dr. Mercer-I, Ms. Sawyer-I, Ms. Rajki-I, Ms. Dethloff-I

**Guests:** Victoria Bowser-R, Eileen Hayes-I

Ms. Chappell called the meeting to order at 3:35 p.m., in accordance with Section 339.02(K) of the Ohio Revised Code.

(The minutes are written in a format conforming to the printed meeting agenda for the convenience of correlation, recognizing that some of the items were discussed out of sequence.)

Ms. Chappell informed the committee that Mr. Jones returned as Interim Senior Vice President, Campus Transformation while a search is in process for a replacement. The Committee members are happy to have Mr. Jones back at MetroHealth as Interim.

Mr. Jones announced his elevation to the College of Fellows of the American Institute of Architects (FAIA) status.

Mr. Jones introduced Eileen Hayes, Director Transition, Activation and Operational Readiness to the Committee. Ms. Hayes has a very broad range extensive skillset from her previous experience which the hospital has utilized her efforts to lead, activate and complete The Glick Center. Ms. Hayes will be elevated to Vice President status. Dr. Mercer stated, for the record, that at last week's Council of Chairs meeting, Ms. Hayes was recognized for being particularly helpful and collaborative with the transition.

#### I. **Approval of Minutes**

The minutes of the November 21, 2022 Facilities and Planning Committee meeting were approved as submitted.

# The MetroHealth System Board of Trustees

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## II. Information Items

*Campus Transformation Status Update – Walter Jones, Interim Senior Vice President, Campus Transformation*

Mr. Jones displayed the Campus Transformation dashboard showing the progress of the project up to date which goes through the end of December 2022. An update to the Dashboard will take place in the first quarter of 2023.

Mr. Jones provided an update to the Committee on current activities. The Helipad and Morgue Cooler Replacement will both be completed end of March 2023. The Lab Automation line installation will be completed April 2023. The CP 1 Renovation (CCP 1<sup>st</sup> floor backfill) is scheduled for completion in Fall 2023.

Reporting on the next step for the Campus Transformation, a “state of the state” review for The Glick Center, Apex and ambulatory enabling projects (AEP) will be conducted using the interview and survey techniques of post occupancy evaluations (POE). The areas of study will focus on the clinical, academic, administrative, research, Legacy buildings and infrastructure along with other values. The engagement communication structure will comprise of the Steering Committee and stakeholders, users and occupants in a workshop format.

*Campus Transformation Report – Eileen Hayes, Director Transition/Activation & Operational Readiness*

Ms. Hayes provided an update to the Committee on the Campus Transformation current status and progress. The Women & Children Relocation to CCP has been completed. ODH Facility Survey was conducted January 17 and 18, 2023 which was very successful. The Ribbon Cutting and “Sip & See” Community Event was held January 19, 2023 approximately 200 people attended. The relocation of Labor and Delivery, High Risk Antepartum, Postpartum & NICU was successfully completed on January 25, 2023. The NICU rooms are all private rooms. The parents of the babies in the new unit received little onsies that reads “Hope Delivered.”

Ms. Hayes reported to the Committee that a change in Owner’s Representative occurred. With the Glick Center and Women & Children projects complete, MetroHealth System made a decision to conclude the contract with Hammes on March 2, 2023. Effective January 31, 2023 Signet began the transition process with the team from Hammes and will closeout the remainder of the project.

*Facilities and Planning, Design & Construction Update – Karen Dethloff, Vice President Facilities and Construction*

# The MetroHealth System Board of Trustees

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Ms. Dethloff provided an update on the Facilities and Planning, Design and Construction accomplishments since November. The Facilities staff completed 100% of preventative maintenance work orders in 2022 equalling a total of 79,000 work orders. During all of 2022 Facilities Management staff supported over 200 utility shutdowns by assessing utility distribution, user impacts and potential mitigation strategies to ensure a safe shutdown, and to minimize down time and disruption to operations. The Facilities Management leadership team also oversaw over 70 capital infrastructure projects in 2022 and are operating the Glick Center and current main campus buildings with no increase in staff.

Ms. Dethloff reported on the opening of the Visitor Garage and a second Spry Senior Care Brookpark opened in November 2022. Construction of the Vector Clean Lab was completed in December.

Ms. Dethloff provided a list of Facilities Management capital projects that were initiated in 2022 and provided an update on the projected milestones on the Ambulatory Enabling Project at several sites.

### **III. Recommendation/Resolution Approvals**

- A. Recommendation to the President and Chief Executive Officer of The MetroHealth System to approve Owner's Representative/Project Management Service Providers.

After some discussion of the proposed resolution, the Committee approved the recommendation for full Board action.

There being no further business to bring before the Committee, the meeting was adjourned at approximately 4:30 pm.

Respectfully submitted,

Walter B. Jones, Jr.  
Interim Senior Vice President, Campus  
Transformation

Next Regular Meeting: Wednesday, September 27, 2023, 3:30 – 5:00 pm  
MetroHealth K107 Board Room or Zoom  
<https://us02web.zoom.us/j/86723111860>