

EXECUTIVE/PERSONNEL COMMITTEE MEETING  
BOARD OF TRUSTEES  
THE METROHEALTH SYSTEM  
July 13, 2016

Committee Members Present: Mr. McDonald, Dr. Silvers, Ms. Whiting

Additional Trustees Present: Ms. Dee, Rev. Minor, Mr. Moss, Mr. Schneider, Mr. Spain

Staff Present: Dr. Boutros, Mr. Lewis, Dr. Boulanger, Mr. Phillips, Mr. Richmond, Mr. Stern

Mr. McDonald called the meeting to order at approximately 8:00 a.m.

The minutes for the meeting of June 8, 2016, were approved as submitted.

Update on RNC Preparation

Michael Stern provided the Committee with a detailed review of MetroHealth's preparation for the RNC. He reviewed the general preparations and issues specific to MetroHealth, including a discussion of vacation blackout, the development of a Hospital Incident Command system as well as training and specific drills and exercises. Mr. Stern also described the development of a detailed RNC Operational Playbook and reviewed specific issues for the Committee. He also discussed specific areas of preparation and readiness including communications, patient management, safety and security, staff management, resources and assets and utilities management.

Mr. Stern along with Dr. Boulanger and Mr. Lewis then engaged in a discussion of the proposed operations of the Hospital Command Center, use of volunteers and MetroHealth's staffing of a site downtown. The Committee then engaged in a discussion with members of management and various questions were discussed.

Executive Session

Mr. McDonald indicated that the matters to be considered involved Trade Secrets, legal matters required to be kept confidential and litigation. Upon unanimous roll call vote, the Committee went into Executive Session to discuss such matters.

At the end of Executive Session, the Committee reconvened the meeting in open session.

The meeting was adjourned at approximately 10:05 a.m.

Respectfully submitted,

Mr. Thomas M. McDonald  
Chair