

**THE METROHEALTH SYSTEM  
FACILITIES & SPACE COMMITTEE  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

DATE: Monday, September 21, 2015

TIME: 4:30 p.m.

PLACE: MetroHealth Medical Center  
K107, Business Services Building

COMMITTEE TRUSTEES: Mr. McDonald, Mr. Monnolly, Ms. Whiting, Dr. Macon

STAFF: A. Boutros, D. Lewis, M. Stern, W. Jones, R. Mayer, K. Botros, C. Richmond  
M. Phillips

(ABSENT): M. Dee

GUESTS:

Mr. Monnolly called the regular meeting of the Facilities & Space Committee to order at 4:35 p.m.

**I. APPROVAL OF MINUTES – July 20, 2015 MEETING**

The Minutes of the July 20, 2015 Facilities and Space Committee were approved as presented.

**II. DISCUSSION ITEMS**

**A.** Mr. Jones provided an update on the status of the Critical Care Pavilion and Brecksville Health Center projects to the Board.

**B.** Mr. Jones provided an update on the status of Construction projects to the Board.

**C.** Campus Transformation Status

The Predesign Phase of the MetroHealth Campus Transformation consists of the activities of Experience Planning and Functional Programming. The Predesign Phase is expected to run until first quarter 2016.

Experience planning began on Thursday evening, September 17<sup>th</sup> with the kick off meeting with the project's Patient and Family SMART (Subject Matter Available Resources for Transformation) team. In Experience Planning, the patient experience is intended to inform, determine, and design how the operation of the future campus is to occur. Using SMART teams of patients and visitors to develop core experiences from when they first encounter The MetroHealth System through to they leave it, subsequent SMART teams representing other operational flows in a hospital (staff, patients on stretchers, supplies, food, medicines, waste, information) are intended to develop the operations to support the approved patient experience.

A valuable tool to be used for experience planning is the use of simulation. By virtually modeling the volume of patient traffic, staffing, and spaces available, the simulation can assist in showing optimal space and staffing needs for desired results.

Following the Experience Planning will be the development of the Functional Program. This will describe the space program necessary to support the experience plans developed and simulated. The listing of rooms, their type, size, and quantity will be created in the programming document.

### **III. CONSENT ITEMS**

- A.** Recommendation to the President and CEO of The MetroHealth System to approve the purchase of Builders Risk Insurance with total limits from AIG.

The Committee approved the recommendation for full Board action.

- B.** Recommendation to the President and CEO of The MetroHealth System to approve the continued engagement of CBLH, Inc. as the System's architect and engineer.

The Committee approved the recommendation for full Board action.

- C.** Recommendation to the President and CEO of The MetroHealth System to approve the engagement of Gilbane, Inc. as the System's construction manager at risk.

The Committee approved the recommendation for full Board action.

- D.** Recommendation to the President and CEO of The MetroHealth System to approve the engagement of Donleys, Inc. as the System's construction manager at risk.

The Committee approved the recommendation for full Board action.

- E.** Recommendation to the President and CEO of The MetroHealth System to approve the continued engagement of HKS, Inc. as the System's executive architect for campus transformation.

The Committee approved the recommendation for full Board action.

- F.** Recommendation to the President and CEO of The MetroHealth System to approve the continued engagement of Osborn Engineering as the System's executive engineer for campus transformation.

The Committee approved the recommendation for full Board action.

- G.** Recommendation to the President and CEO of The MetroHealth System to approve the continued engagement of AECOM (formerly URS Corporation) as the System's architect and engineer.

The Committee approved the recommendation for full Board action.

At the end of the executive session, there being no further business to come before the Committee, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Walter B. Jones, Jr.  
Senior Vice President, Campus Transformation