

ANNUAL REPORT 2025

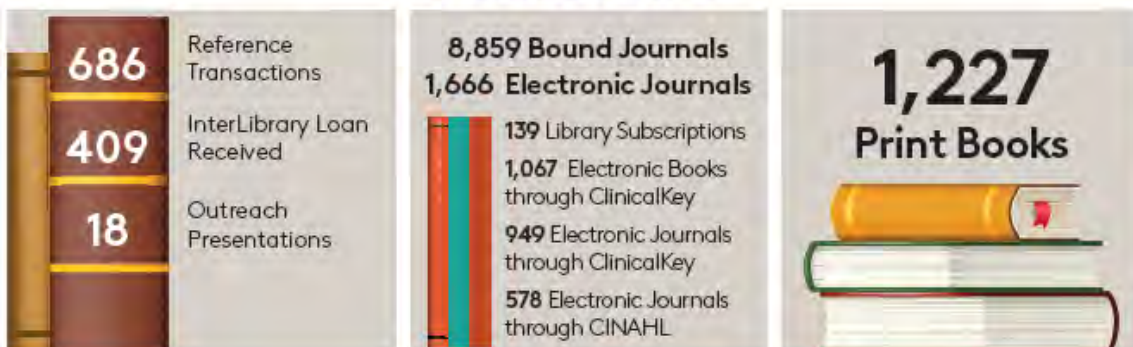


**BRITTINGHAM
MEMORIAL LIBRARY**

The Harold H. Brittingham Memorial Library was founded in 1937 to serve the patient care, research, teaching and administrative needs of MetroHealth staff including physicians, nurses, allied health professionals, fellows, residents, and students enrolled in various educational programs conducted by the hospital.

The Library facility occupies approximately 4,500 square feet of space on the second floor of the Rammelkamp Center for Education & Research.

2025 Statistics



2024-2025 Annual Campaign (11/25/2024 through 11/18/2025)

1,712 letters were mailed
48 contributions received
\$7,260 total



Database Usage

394,469 - UpToDate Total Topic Reviews

8,459 - ClinicalKey content views

10,476 - CINAHL (Cumulative Index to Nursing & Allied Health Literature) searches

4,991 - Ovid Total Item Investigations



ANNUAL REPORT 2025

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Officers, Directors & Staff 2025

Officers

President	David C. Kaelber, M.D., Ph.D., M.P.H.
Vice-President	[Open Position]
Treasurer	Christopher R. McHenry, M.D.
Secretary	Laura A. Frater, M.L.I.S.
Lifetime Directors	Irving Kushner, M.D., Leonard P. Weiss, D.D.S.

Directors (date indicates expiration of term of office)

Term ending 2025

David C. Kaelber, MD
Agnes G. Loeffler, MD
Raman Marwaha, MD
Christopher R. McHenry, MD
[Open Position]

Term ending 2026

Victoria Barany Nunez, DDS
Maureen Dee, MSSA
Cristina Moran, MSN, RN
Dennis M. Super, MD
J. Daryl Thornton, MD

Term ending 2027

John Chae, MD
Megan Flannery, MSN, APRN, CNP
Vidya Krishnan, MD
Connie Moreland, MD
Lisa Ramirez, PhD

Committees

Finance Committee

Agnes Loeffler, MD, Chair
Megan Flannery, MSN, APRN, CNP
Laura Frater, MLIS
Vidya Krishnan, MD
Christopher McHenry, MD
Cristina Moran, MSN, RN

Marketing & Communication Committee

Lisa Ramirez, PhD, Chair
John Campanelli
Maureen Dee, MSSA
Laura Frater, MLIS
Trish Gallagher, CPCS, CPMSM
Adora Glorioso, MA, MLIS
Amanda Johnson, MSI
Connie Moreland, MD
Dennis Super, MD

Nominating & Liaison Committee

Raman Marwaha, MD, Chair
Victoria Barany Nunez, DDS
John Chae, MD
Laura Frater, MLIS.
David Kaelber, MD
Daryl Thornton, MD

Library Staff

Chief Librarian, Laura Frater, M.L.I.S.
Coordinator of Library Services, Adora Glorioso, M.A., M.L.I.S
Archivist/Coordinator of Library Services, Amanda Johnson, M.S.I.

Contributors: 2024 – 2025 Annual Campaign

Contributions received and deposited 11/25/2024 through 11/17/2025

Agnieszka A. Ardelt, M.D.
Bruce J. Averbook, M.D.
Robert C. Bahler, M.D.
Jayne A. Barr, M.D.
James J Begley, M.D.
Christopher P. Brandt, M.D.
John M. Brittingham
Susan Brittingham-Gregg, M.D.
Kate Brown
William E. Cappaert, M.D.
John Chae, M.D.
Marc F. Collin, M.D.
& Rita K. Cydulka, M.D.
Hallie DeChant, M.D.
Maureen Dee, M.S.S.A.
Elizabeth K. Dreben, Ph.D.
Christine Dziedzina, M.S.L.S.
Ronnie Fass, M.D.
Robert S. Finkelhor, M.D.
Thomas A. Fuller, M.D.
Ebru K. Gultekin, M.D.
Birgitta L. Herron
John Hodgson, M.D.
Christine Jaworsky, M.D.
Roderick B. Jordon, M.D.
David Kaelber, M.D.
Bram R. Kaufman, M.D.
Elizabeth S. Kaufman, M.D.
L. Stephen Kish, M.D.
David M. Kuentz, D.O.
Mary Lou Kumar, M.D.
Roseanne M. Lechner, M.D.
William R. Lewis, M.D.
Thomas W. Lukens, M.D.
Michael J. McFarlane, M.D.
Christopher R. McHenry, M.D.
Nelson Mostow, M.D.
Gregory S. Norris, M.D.
James F. Quilty, Jr. M.D.
Steven A. Ricanati, M.D.
Jon W. Schrock, M.D.
Michael J. Seidman, M.D.
Stephen C. Somach, M.D.
Dennis M. Super, M.D.
Joseph Tomashefski, Jr., M.D.
Leonard P. Weiss, D.D.S.
Sandra L. Werner, M.D.
John H. Wilber, M.D.
Marc Winkelman, M.D.

The Year in Review

The MetroHealth System

Leadership

Christine Alexander-Rager, MD, was appointed as President and CEO of the MetroHealth System and signed a 3-year contract in December 2025.

Major Developments in 2025

In 2025, The MetroHealth System prioritized strengthening its financial position, carrying out layoffs and organizational restructuring to manage a projected budget deficit. Construction progressed on a new 300,000-square-foot outpatient center on main campus, representing a \$133 million investment in facilities expansion. The MetroHealth System continued serving as a vital safety-net provider, prioritizing expanded access to care and improved patient outcomes.

The Brittingham Library

Mission Statement:

To facilitate access to and use of information and informational resources to support patient care, research, teaching, and administrative needs of the MetroHealth System.

Vision Statement:

The Brittingham Memorial Library will be MetroHealth's flagship resource for high value programming and support of information and informational resources for MetroHealth staff and learners.

Staffing Updates – Library Volunteer:

Margaret "Margie" Urban, RPH, MLIS, returned in July 2025 as a volunteer in the Brittingham Library. She volunteered in the Library before the pandemic, and she is assisting with projects in the Archives. She volunteers one day a week, every other week and is currently helping with photo organization and cataloging projects.

MetroHealth Archive:

The MetroHealth Archive, which was established in 1981, was under the oversight of the Legal Department. In 2023, the Library took ownership of the historical items contained within the MetroHealth Archive. Materials are located in two spaces on the ground floor of the Rammelkamp Building (RG10A & RG18), with an additional 450 boxes moved to south campus in 2008.

In 2025, the Archives acquired an Epson V850 Pro scanner for photo/slide/negative digitization which was used to digitize the photographs in the collection. The School of Nursing collection was processed. This includes reorganization, labelling, and cataloging at folder level the items in the collection. Seven new acquisitions were added to the Archival collection in 2025. A table highlighting the history of nursing at MetroHealth was set up as part of Nurse's Week in 2025. A History of Nursing at MetroHealth research project with Dr. Mori and an APP history project was completed this year. The archivist was instrumental in the 2025 Medical of Hall of Honor research.

Archives Advisory Committee

In 2025 Amanda Johnson, Archivist, formed a supplemental Archive committee to the board, in addition to the three established board committees. Members of the committee include the following individuals: Dr. Richard Blinkhorn, Dr. Agnes Loeffler, Victoria Barany Nunez, Michael Lewis, Dr. Eileen Seeholzer, Timothy Magaw, Dr. Thomas Collins, Stephanie Jarvis, Elisa Bala, and John Campanelli.

The focus of the Archive Advisory committee is to review policy and prioritize initiatives. This includes identifying new collections to add to the Archive as well as serving as advocates to other departments throughout the hospital. The committee will also assist with planning and supporting future virtual exhibits. The committee is not exclusively board members and includes other MetroHealth stakeholders. One initial Archives committee meeting was held in 2025 with more planned for 2026.

Physical Space:

The Brittingham Library reports to Dr. John Chae, the Chief Academic Officer who oversees all academic programs and the physical space of the Library and the Archives in the Rammelkamp Building. In 2025, the Brittingham Library and Archive maintained their current locations. See the Library's floor plan on the following page.



Brittingham Memorial Library

Approximately 4,500 Sq. Ft. of approximately 9,000 Sq. Ft.

Library Space Includes:

- Rare Book Room
- Photocopy Room
- Study Rooms (2) with computers
- Stecher Reading Room
- Study Cubicles (3)
- Librarian's Desk
- Chief Librarian's Office
- Volunteer Desk
- Circulation Desk
- Furniture (Tables, Chairs, Couches)
- Computers (7)
- Printer
- Bound Journals Stacks
- Book Stacks

Not Pictured:

Archive, RG18A & Archive Office, RG18

Meetings and Education Activities

Committees/Professional Organizations:

In 2025, Chief Librarian Laura Frater attended the regularly scheduled meetings of the following:
Continuing Medical Education Executive Committee

- Brittingham Library Nominating and Liaison Committee
- Brittingham Library Marketing and Communication Committee
- Brittingham Library Finance Committee
- Brittingham Library Grant application review Committee

Chief Librarian holds the following professional Association memberships:

- Medical Library Association (MLA)
- Medical Library Association, Midwest Chapter (MCMLA)
- Medical Library Association, Hospital Section
- Medical Library Association of Northeastern Ohio (MLANO)

Archivist holds the following professional Association memberships:

- Society of Ohio Archivists
- Cleveland Archival Roundtable

Library Orientation:

The Library staff gave 18 outreach presentations on the electronic resources and services available from the Brittingham Library to the following groups in 2025:

- Advanced Practice Providers (APP)
- Emergency Care
- Internal Medicine-Pediatrics
- Nurse Residency Panel Discussion
- Nursing
- Pathology
- Professional Affairs Office, Medical Staff Meeting
- Psychiatry
- Social Work

Library Board of Directors

Meetings:

The full Brittingham Memorial Library Board met via Teams video conferencing software on the following days in 2025:

- February 6, 2025
- April 6, 2025
- June 5, 2025
- August 7, 2025
- October 2, 2025
- December 4, 2025

The Brittingham Memorial Library Executive Committee met via Teams video conferencing software on the following days in 2025:

- January 8, 2025
- March 5, 2025
- May 7, 2025
- July 2, 2025
- September 3, 2025
- November 5, 2025

Election of Officers and Trustees:

Officers and Directors were elected at the December 4, 2025, Brittingham Library Board meeting.

Officers for 2025:

- President, David C. Kaelber, M.D., Ph.D.
- Vice-President, [Open Position]
- Treasurer, Christopher R. McHenry, M.D.
- Secretary, Laura A. Frater, M.L.I.S.

Directors elected to serve for term ending 2028:

- Catherine Curley, M.D.
- David C. Kaelber, M.D.
- Agnes G. Loeffler, M.D.
- Raman Marwaha, M.D.
- Christopher R. McHenry, M.D.

Committee Activities:

Marketing and Communications Committee

Lisa Ramirez, Ph.D. continued to serve as the chair of the Marketing and Communications Committee, and its members include the following individuals: John Campanelli, Maureen Dee, MSSA, Laura Frater, MLIS, Trish Gallagher, CPCS, CPMSM, Adora Glorioso, MA, MLIS, Amanda Johnson, MSI, Connie Moreland, MD, and Dennis Super, MD.

The Marketing and Communication Committee focused on the Brittingham Library's Oral History project. The following two oral history interviews were completed with the support of Stephanie Jarvis and John Campanelli in 2025:

- **Stanley Ballou, M.D.**
 - Served as Director of the Arthritis and Lupus clinics as well as Acting Director for the Division of Rheumatology at MetroHealth
 - Involved in the rheumatology fellowship program
 - Established Ohio's first lupus clinic

- **Natalie Joseph, M.D.**
 - Director of the Division of Surgical Oncology and Director of the Center for Breast Health for the MetroHealth System
 - Medical Staff President
 - Nationally she serves as the Chair of the Membership Committee for the Central Surgical Association

The Brittingham Memorial Library, under the direction of Drs. Clyde L. Nash and Richard B. Fratianne, undertook an oral history project from 2004 through 2009 documenting the hospital's evolution over the past century. The purpose of the project was "to bring to life and preserve for posterity the dynamic interplay of the MetroHealth Medical Center as it has related to the Cleveland and Cuyahoga County community over the past 50 years."

This project was revived by the Marketing and Communications Committee in 2022. In 2025 the 46 original interviews along with four new interviews were linked to both the Library's MIV page and the [Library External website](#) on metrohealth.org. Links will continue to be added as the library of oral history interviews grows every year. The direct link to the Oral History Video Series on Vimeo can be found here: <https://vimeo.com/showcase/11936071/>

Nominating and Liaison Committee:

Raman Marwaha, M.D. continued to serve as chair of the Nominating and Liaison committee. Members of the nominating committee include the following individuals: Victoria Barany Nunez, DDS, John Chae, MD, David Kaelber, MD, Laura Frater, MLIS, Daryl Thornton, M.D. The Liaison committee members include the following: Marina Abramov, Nicole Bernardo, Michael Flint, Kelly Gilhousen, Wesley Lindberg, James Malson, Kimberly Montgomery, Taylor Orvosh, Kathryn Plummer, and Darerian Schueller.

The following directors joined the Brittingham Board in 2025:

December 2025 (Term ending 2025) Catherine Curley, M.D.

The following director resigned from the Brittingham Library Board in 2025:

June 2025 (Term ending 2025) Leonard P. Weiss, D.D.S.

BML Lifetime Director: Leonard P. Weiss, DDS

At the June 5, 2025, meeting, Leonard Weiss, DDS was approved by the board as a Lifetime Director after many years of service on the Brittingham Library Board. Dr. Weiss joined the Brittingham Library Board in 1980 and has served faithfully for the past 45 years. In 2024 Victoria Barany Nunez, DDS, joined the board as a new representative from the department of dentistry.

Resident/Fellow Representatives: Oroshay Kaiwan, MD

At the June 5, 2025, meeting, Oroshay Kaiwan, M.D. was approved to fill one of the two open resident representative positions. Dr. Kaiwan is a PGY1 in internal medicine resident who attended NEOMED for medical school. She is interested in serving in this capacity on the Library Board. She wants to “bridge the gap between residence and library’s resources, ensuring they remain accessible, aligned with the evolving needs.” She would be the connection between the Library Board and the House Officer Association.

Finance Committee

Agnes Loeffler, M.D., Ph.D. is the chair of the Finance Committee and members include the following individuals: Megan Flannery, MSN, APRN, CNP; Laura Frater, MLIS; Vidya Krishnan, MD; Christopher McHenry, MD; and Cristina Moran, MSN, RN.

The Finance Committee met on September 16, 2025, and discussed financing the Archive. The Finance Committee proposes that both the MetroHealth System and the Brittingham Library Board will contribute funding related to the Archives expenses. The MetroHealth System Library budget would be responsible for providing funds for operating expenses that are required to organize, maintain, and preserve items in the Archive. This would include items like acid-free paper, archival folders, archival envelopes, a scanner, etc. would be paid for with system funding. The Library Board, which oversees the Brittingham Memorial Library Endowment, will fund “special projects” that are approved by the Board for the Archive.

Library Grant Program:

The Library’s grant program, created in 2022, awarded grants of up to \$5,000 for programs, activities, or the acquisition of educational materials that improve library support of patient care, research, teaching, and administration. The goal is that the Board will fund projects that drive the Library's mission to provide high-value programming and support of information and resources for MetroHealth staff and learners. Since creating the grant program in 2022 the Library has awarded over \$112,000 to 34 recipients to date.

Information about the grant program was posted in stories on the MIV and in the medical staff newsletter. A section of the Brittingham Library’s MIV page contains links to information about the grant program, including links to the grant application form, an overview of the program, a list of past grant recipients, and testimonials from past recipients.

2025 Library Grants Awarded:

Applicant	Title of Proposal	Amount Awarded
Megan Flannery	Lead Advanced Practice Provider Book Club History of the department of medicine at MetroHealth Medical Center	\$539.00
Dr. Cheung Cho Yue	Language Concordance in Surgery & Anesthesia	\$5,000.00
Dr. Marie Crandall	Education for Forensic Nursing	\$4,955.00
Shawnese Gordon	Heart to Heart: A Reflective Reading and Discussion Group for Cardiologists	\$2,290.88
Dr. Elizabeth Kaufman	Heart of the Team: Developing Certified Champions for Post-Cardiac Surgical Care	\$1,000.00
Katy Porter & Darci Matheny	Pocket Tools	\$2,716.83
Evangelina Rice	Critical Care Resources	\$5,000.00
Sileema Scales	Engage, Educate, Elevate: A Workshop for Nurse Education	\$4,887.50
Kelly Gilhousen	Outpatient Social Work Book Club	\$5,000.00
Tricia Kachmyers	Improving nutrition support education and practices [ASPEN membership and print materials]	\$311.28
Stephanie Merlino Barr	Nursing Research Toolkit [Website]	\$1,518.91
Shanina Knighton	Empowering Resident Well-Being Through Financial Education	\$5,000.00
Dr. Neil Fernandes	Elevating Critical Care Practices: CCRN Support & Study Initiatives	\$4,710.00
Christine Layner	Nursing Certification Nurse Builder Study Packs	\$1,387.08
Lindsay Miller	Book Club for <i>The Courage to Teach</i>	\$5,000.00
Sarah Greywitt, & Jackie Csank		\$462.00

2025 TOTAL GRANT FUNDING AWARDED: \$49,778.48

Correctional Medicine Spoke:

The development of a spoke for the Brittingham Library at the Correctional Facility came from a grant submitted in December 2024. Megan Raleigh submitted a grant at the end of 2024 requesting a large number of books and other supplies for the employees at the Correctional Medicine Facility located at the Cleveland jail. These employees do not come to main campus, so this is easier for them to access. The books requested cover subjects such as mental health, stress, and resilience. Dr. Loeffler developed this idea into the Library's first spoke. It includes 120 books that were cataloged, two bookshelves, a chair (donated by Trish Gallagher, medical staff office) and a custom sign. Dr. Loeffler hopes this project will stimulate the imagination of other people working off site to propose a spoke at some other location.

Library Tax Reports:

The Library tax reports were filed in time to meet the deadline of November 15, 2025. Andrew Henton from Henton and Associates assisted with the preparation of the Library's tax report.

Library External Audit:

The Library collaborated with an external accountant Rolland "Rolly" Standish, CPA, on a financial Audit of year ending December 31, 2024. The last financial audit was completed over a decade ago for year ending December 31, 2010. The external audit resulted in the following potential action items:

1. A "non-signatory" to have access to our Vanguard account and KeyBank accounts.
2. Recommending an external audit every three years and removing audit requirement of bylaws.
3. Month-end cutoff for KeyBank account statements.
4. Add dissolution language to bylaws. (Who will receive the Library's net assets if and when the Library liquidates?)
5. Remove spending policy from bylaws to make it easier to modify in the future.
6. Investment and spending policy is in draft form.

These action items listed above were addressed, and the audit requirement was edited to state "no less than every five and no more than every three years" (bylaws, section 3, Finance Committee.) Article V. Endowment Spending Policy was removed from the bylaws. Dissolution language was added to article X. in the bylaw stating that if the Board ever needed to dissolve both the financial and other tangible/other non-financial assets they would end up going to the Library. This essentially means that non-financial assets would go to the library and then the overall MetroHealth system and the endowment would go to the MetroHealth Foundation.

The "Policies and Procedures" are located in the same document as the Bylaws; however, they are no longer part of the bylaws. The "endowment spending policy" was moved to this document but there are no changes to this policy.

There is also an added section "financial account signatories and observer" which describes the financial account signatories. This is an individual other than the board secretary, treasurer, president, and chair of the Finance Committee. This addition is to add a financial account observer is someone who can watch over the other four individuals for accountability. This financial account observer is the chair of the nominating committee.

The updated bylaws along with the new investment and spending policy were approved at the December 2025 board meeting.

Library Annual Campaign:

The Library campaign letter for the 2024-2025 campaign was written, and 1,712 letters were mailed out on November 15, 2024. The Library received \$7,260 from forty-eight contributions with an average contribution of \$151. Of the contributions received, \$6,125.00 were from checks that were mailed in and \$1,160.73 were through the Give Lively online donation option, with \$25.93 in Stripe fees.

Statistical Reports

Database Usage

UpToDate

	2023	2024	2025
Total Usage	453,053	464,644	394,469

ClinicalKey*

	2023	2024	2025
Content Views	11,717	10,305	8,459
Topic Page Views	949	1,239	664
PDF Downloads	4,251	3,570	3,176
Content Prints	54	53	12
Email Content	21	6	3
Presentation Export/Add	22	20	10
Saved Content Adds/Opens	178	79	128
Books	3,771	2,564	2,796
Journals	7,049	6,191	5,154
Clinical Overviews	474	450	292
Medline	21	3	9
Guidelines	31	31	16
Drugs	101	838	64
Patient Education	34	65	24
Procedure Consult	27	33	18
Clinical Trials	77	36	15
Multimedia	91	70	27
Calculators	21	12	31
Drug Class Overviews	20	12	13

CINAHL

(Cumulative Index to Nursing & Allied Health Literature)

	2023	2024	2025
Searches_Platform*	6,769	3,810	2,712
Total_Item_Investigations*	7,249	4,614	10,476
Total_Item_Requests*	844	497	862
Unique_Item_Investigations*	5,884	3,848	9,434
Unique_Item_Requests*	717	413	516
Unique_Title_Investigations*	188	75	110

*COUNTER R5 Compliant data; platform master report

OvidSP

	2023	2024	2025
Searches_Platform*	323	163	444
Total_Item_Investigations	7,276	6,193	4,991
Total_Item_Requests*	6,161	5,421	4,067
Unique_Item_Investigations	5,519	4,731	3,818
Unique_Item_Requests*	4,604	4,134	3,040

*COUNTER Compliant data; platform master report



Pictured left: Four of the seven computer workstations are available for searching the Library databases and the internet in the back of the Brittingham Library.

Library Holdings

PRINT BOOK COLLECTION

	2023	2024	2025
General	496	497	491
American Heart Association (AHA) Books	57	36	36
Bereavement Book Collection	41	41	41
Management & Leadership Book Collection	318	318	318
			22
Residents Education Preparation Initiative (REPI)	22	22	
Test Prep	9	8	7
Stecher Book Collection	192	192	192
Correctional Medicine Spoke (est. 2025)			120
Lost	-33	-21	-7
Removed from collection	0	0	0
Total on December 31st	1,135	1,114	1,107

TOTAL BOOKS

2023	2024	2025
1,135	1,114	1,107

BOUND JOURNALS

	2023	2024	2025
General	8,472	8,472	8,472
Stecher Journal Collection	413	413	413

TOTAL BOUND JOURNALS

2023	2024	2025
8,859	8,859	8,859

TOTAL BOOKS & BOUND JOURNALS

2023	2024	2025
9,994	9,973	9,966

ELECTRONIC JOURNALS

	2023	2024	2025
Library Subscription	139	159	139
Electronic Journals Through ClinicalKey	877	923	949
Electronic Journals Through CINAHL	745	578	578

TOTAL ELECTRONIC JOURNALS

2023	2024	2025
1,761	1,660	1,666

ELECTRONIC BOOKS

	2023	2024	2025
Electronic Books through ClinicalKey	1,020	1,054	1,067

TOTAL ELECTRONIC BOOKS & ELECTRONIC JOURNALS

2023	2024	2025
2,781	2,714	2,733



Pictured above is the Harold H. Brittingham Memorial Library.

Use of the Library

CIRCULATION

	2023	2024	2025
Loans from the Library's Collections	201	122	34

INTERLIBRARY LOANS RECEIVED (BORROW)

	2023	2024	2025
Total DOCLINE Requested	413	651	409
Filled	334	578	396
Not Filled	78	73	13

INTERLIBRARY LOANS TO OTHER LIBRARIES (LEND)

	2023	2024	2025
Routed to Lender	87	88	83
Cancelled Before Receipt	10	7	3
Removed for Non-Receipt	33	20	12
Received	37	61	68
Filled	17	16	16
Not Filled	20	45	52

LITERATURE SEARCHES & REFERENCE TRANSACTIONS

	2023	2024	2025
Total Reference Transactions (includes Librarian Mediated searches, archival research requests, database tutorials, and other requests for Information)	1,091	938	686
Literature Searches	174	154	74
Archival Requests*		18*	58
Other requests	917	766	554

*started September 2024

ITEMS CATALOGED

Total number of items

2023	2024	2025
31	0	121

OUTREACH PRESENTATIONS

Total number of presentations

2023	2024	2025
25	26	18

CME APPLICATIONS REVIEWED

Total number of applications reviewed

2023	2024	2025
83	63	69



Pictured above is Stecher Reading Room (R274), located in the Harold H. Brittingham Memorial Library.

Financial Reports

KeyBank Checking Account

Balance (as of January 8, 2025) \$22,384.00

Contributions and Interest

Contributions Deposited in Checking \$7,060.00

Interest from Checking Account \$1.71

Total Income \$7,062.00

Expenses

Annual Campaign Printing & Mailing \$2,507.00

Medical Library Association Institutional dues \$638.00

Bank Fees & Charges \$66.00

Tax Preparation \$1,000.00

Insurance & Indemnification \$0*

Special Projects \$5,300.00

Grants \$28,113.00

Total Expenses (\$37,624.00)

Balance (as of December 5, 2025) \$13,868.89

**\$2,015 paid in December 2024*

Vanguard Investment Account 2025

BEGINNING MARKET VALUE

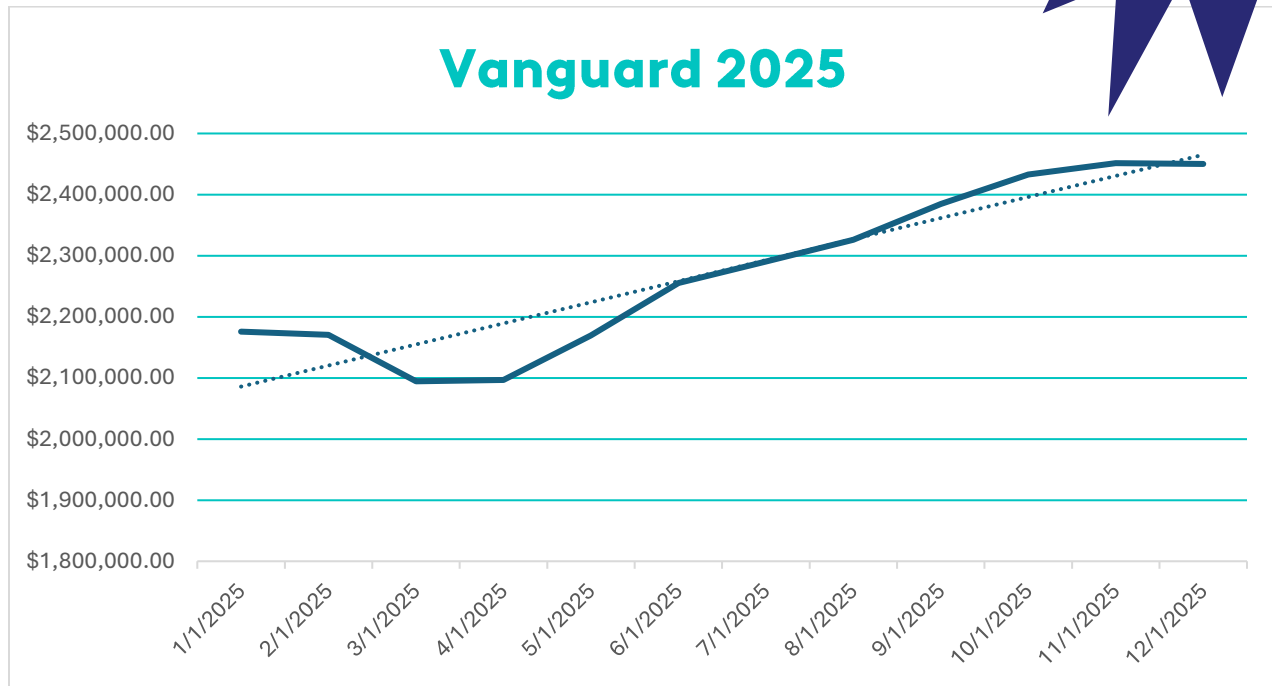
January 31, 2025

\$2,175,646.49

ENDING MARKET VALUE

December 31, 2025

\$2,449,995.45



Comparative Report of Expenditures

BRITTINGHAM LIBRARY ACCOUNT	2023	2024	2025
Décor	360	0	0
Newsletter Printing & Supplies	2,302	2,430	2,507
Medical Library Assoc. Institutional Dues	745	613	638
State of Ohio Filing Fees	0	0	0
Bank Service Charges	53	69	66
Insurance & Indemnification*	3,430	3,848	0*
Tax Preparation & Filing	1,900	800	1,000
Special Projects	3,297	4,600	5,300
Grants	12,547	14,522	28,113
Total Library Account	\$24,633	\$26,882	\$37,522

* The 2025 Insurance and Indemnification invoice was received and paid for in 2024.

Books Added in 2025

General Collection

Nosse, Jill Collins. **URBAN HABITATS OF CLEVELAND: A CITY NATURE GUIDE**. Self-Published, 2018.

Correctional Medicine Spoke

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Pictured above is the Harold H. Brittingham Memorial Library.

Glossary

TERM	DESCRIPTION
CINAHL	The CINAHL (Cumulative Index to Nursing and Allied Health Literature) database provides references to nursing and allied health literature. It also contains some additional nursing materials not indexed by PubMed. CINAHL provides full text for hundreds of nursing and allied health journals indexed in the CINAHL database.
Circulation	The lending of library materials (books, journals, and other material) to library patrons.
ClinicalKey	ClinicalKey is a clinical search engine from Elsevier that includes full text medical textbooks, medical journals, images, videos, First Consult content and much more.
COUNTER	Launched in March 2002, COUNTER (Counting Online Usage of Networked Electronic Resources) is an international code of practice used to measure the usage data in a consistent way.
COUNTER Searches_Platform	A COUNTER Metric Type used to report searches conducted on a platform. Note: Searches conducted against multiple databases on the platform will only be counted once. https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Total_Items_Investigations	A COUNTER Metric_Type that represents the number of times users accessed the content (i.e., full text) of an item, or information describing that item (i.e., an abstract). This also counts every click where a user downloads the full content of an item (article, table of statistics, etc.) from a database. But, in addition, it counts clicks on other information (abstracts, etc.) and clicks on links to other details like clicks on link resolvers. https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Total_Item_Requests	A COUNTER Metric_Type that represents the number of times users requested the full content (i.e., full text) of an item. Requests may take the form of viewing, downloading, emailing, or printing content, provided such actions can be tracked by the content provider's server. https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Unique_Item_Investigations	A COUNTER Metric Type that represents the number of unique Content Items investigated in a user-session. This counts clicks on information and clicks to download. But again, it only counts one click per item per session. If the user clicks on two pieces of information about the same item in a session (for example), only the first click is counted. https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Unique_Item_Requests	A COUNTER Metric Type that represents the number of unique content items requested in a user session. Examples of items are articles, book chapters, and multimedia files. This counts clicks to download the full content of an item (article, etc.). However, it only counts one click to download per item per session. If the user downloads the same item two times or more in a session, only the first click is counted. https://www.projectcounter.org/appendix-glossary-terms/

COUNTER Unique_Title_Investigations	A COUNTER Metric Type that represents the number of unique titles investigated in a user-session. Examples of titles are journals and books. This also counts clicks to download the full content of a book, but it also counts clicks on information about a book or a section of a book. Again, it does not count repeated clicks on the same book in the same session. So, if the user clicks to view information on Section 1, then clicks to view information on Section 2, and finally clicks to download the full content of Section 2, only the first click is counted. https://www.projectcounter.org/appendix-glossary-terms/
Interlibrary Loan	Interlibrary Loan (ILL) is service in which the Library borrows material (journal articles, books, book chapters, etc.) that are owned/available from a lending library or supplies material to another library. Some libraries charge for materials while other libraries do not.
Items Cataloged	A unique description of each item in the Library's collection will be provided to assist library users in determining what is available in the library and where materials are located. The Brittingham Memorial Library currently uses Sydney Enterprise for its OPAC (Online Public Access Catalog), and for its cataloging management system. Items that are cataloged include but not limited to the following: books, study materials, CD-ROMs, and DVDs.
Journal Issues Received/Checked-In	A count of the print journal issues that were received via mail and recorded in the Kardex file.
Library Presentations	Upon request, formal Library orientation programs to learn about the Library and how to use it are conducted by the Chief Librarian. These presentations include descriptions of Library services and instruction on the databases provided by the library (PubMed, OvidSP, CINAHL, ClinicalKey, and UpToDate). Informal tours of the Library and database tutorials are given as needed.
OvidSP	The Medline database can be accessed through OVIDSP. This platform also provides access to several full text journals.
Photocopies/PDF Articles	Patrons requesting articles that cannot be obtained electronically are copied by the Library staff and sent as a PDF document via email.
Searches & Reference Transactions	Reference Transactions are information interchanges that require the knowledge, use, recommendations, interpretation, or instruction in the use of information resources by a library staff member in order to meet an individual's information need(s). Information resources include the following: PubMed, OvidSP, ClinicalKey, UpToDate, CINAHL, electronic/print journals, electronic/print books, and the internet. Reference transactions cover a wide range of topics or database tutorials and typically take anywhere from a few minutes to a few hours to complete. An average database search takes about one hour to complete.
UpToDate	UpToDate is specifically designed to answer the clinical questions that arise in daily practice and to do so quickly and easily so that it can be used right at the point of care. This database also features a drug database/drug interaction database, medical Calculators, a "What's New" section, and patient information.