



### **Child Life and Education Internship Program**

Thank you for your interest in the Child Life and Education Program at MetroHealth Medical Center!

We are proud of our long-established Child Life and Education Program, started by the legendary Emma Plank in 1955. Our program serves pediatric patients and their families throughout MetroHealth. We offer a sixteen-week, full time internship, for a total of 640 hours. Our program is designed for university affiliated students who are seeking to enter the child life profession. University affiliation is required.

Interns will have an orientation in various areas of the program, as well as two to four rotations in specified areas. The goal is for students to grow from observing and reflecting on the work of the Certified Child Life Specialists (CCLS) to working with increased independence, all leading to working in a professional role as a child life specialist.

#### **Deadlines**

Internship Session	Application Deadlines	Initial Offer Dates	Acceptance Date
Winter/Spring 2025	September 6, 2024	October 8, 2024	October 9, 2024
Fall 2025	March 24, 2025	May 6, 2025	May 7, 2025
Winter/Spring 2026	September 5, 2025	October 7, 2025	October 8, 2025

#### **Application Requirements**

- 1) Complete the Internship Readiness Common Application found on [www.childlife.org](http://www.childlife.org)  
Detailed instructions on how to complete the application can be found in the guide [here](#).
- 2) Create one PDF, including the following documents, in this order:
  - Internship Readiness Common Application
  - Unofficial transcripts
  - Evaluation Report from the Eligibility Assessment (in progress or completed)A tutorial video on how to combine these into one document can be found on [www.childlife.org](http://www.childlife.org)
- 3) Name the completed PDF using the following format:
  - Last Name, First Name, Session applying for (Fall or Winter-Spring), Year applying for
- 4) Send the completed PDF to [childlife@metrohealth.org](mailto:childlife@metrohealth.org). The email subject line should include the following:
  - Last Name, First Name, Session applying for (Fall or Winter-Spring), Year applying for
- 5) The completed PDF is the only component that will be reviewed. No additional documentation will be required or reviewed for a candidate's initial submission (no letters of recommendation, cover letters, resumes, etc.).
- 6) Incomplete or late applications will not be accepted or reviewed.

*For additional information or questions regarding the MetroHealth Child Life Internship, please contact the Child Life and Education team at [childlife@metrohealth.org](mailto:childlife@metrohealth.org) or 216-778-1213.*