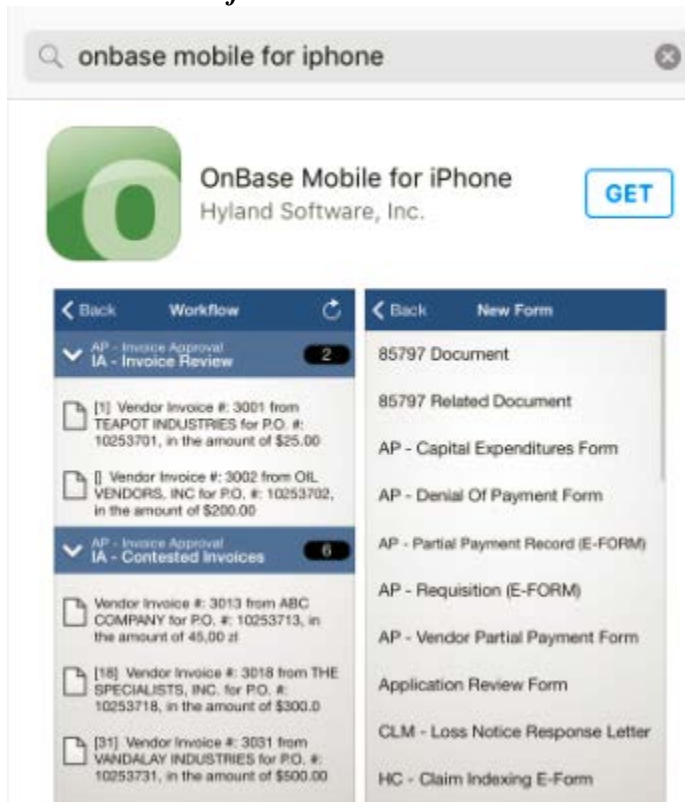




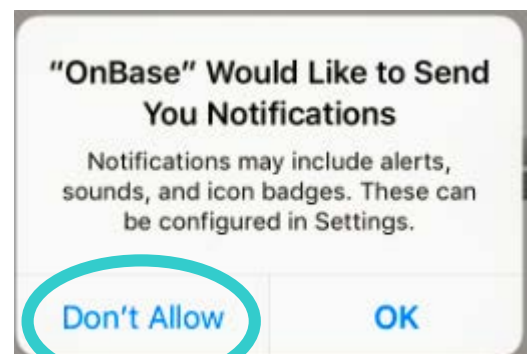
How to Install OnBase Mobile on your iPhone

This will only work on an Apple iPhone

1. Go to *AppStore*
2. Select *Search*
3. Type in *OnBase Mobile for iPhone*



4. Select *Get*
5. Select *Install*
6. Enter *your iTunes password* and select *ok*
7. Select *open*
8. Select *Don't Allow* on the notification screen

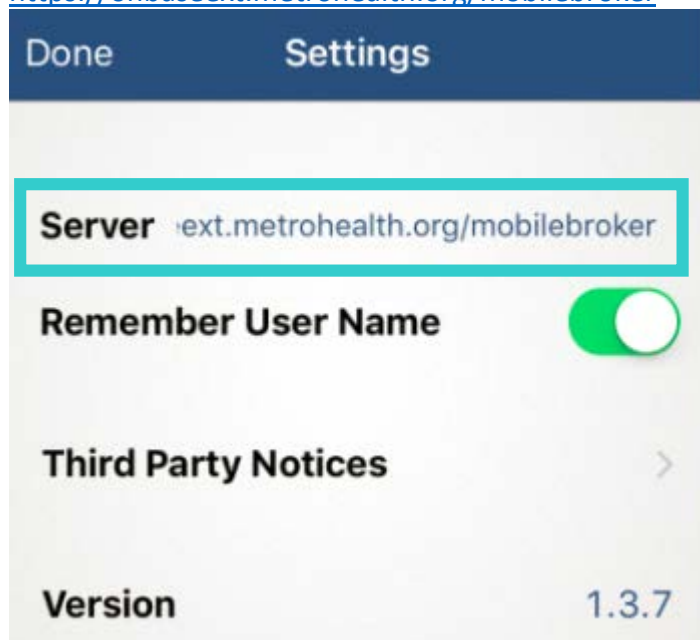




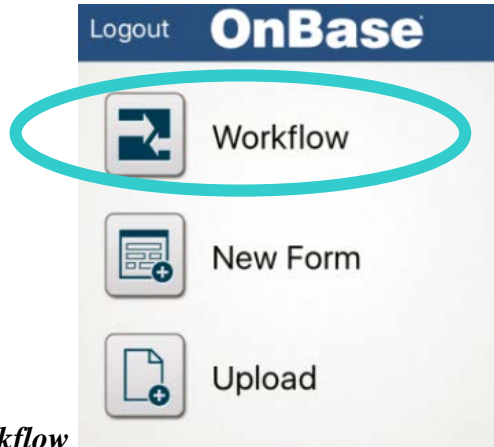
9. Select the icons of gears (aka settings) at top left hand side of the OnBase screen



10. Enter the following URL in the *Server* field
<https://onbaseext.metrohealth.org/mobilebroker>

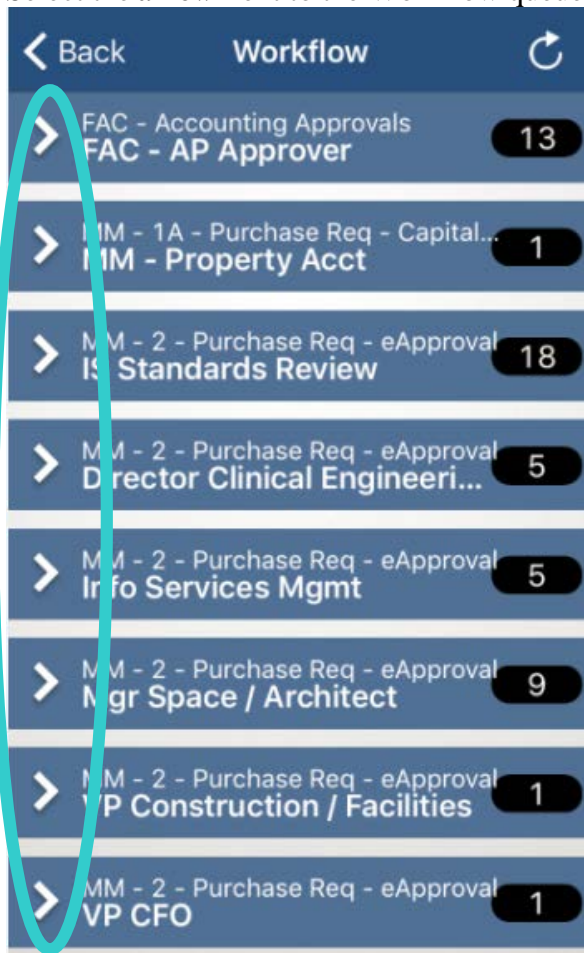


11. Select *Done*
12. Log in to OnBase with you *MetroHealth Network* account, then hit the blue arrow



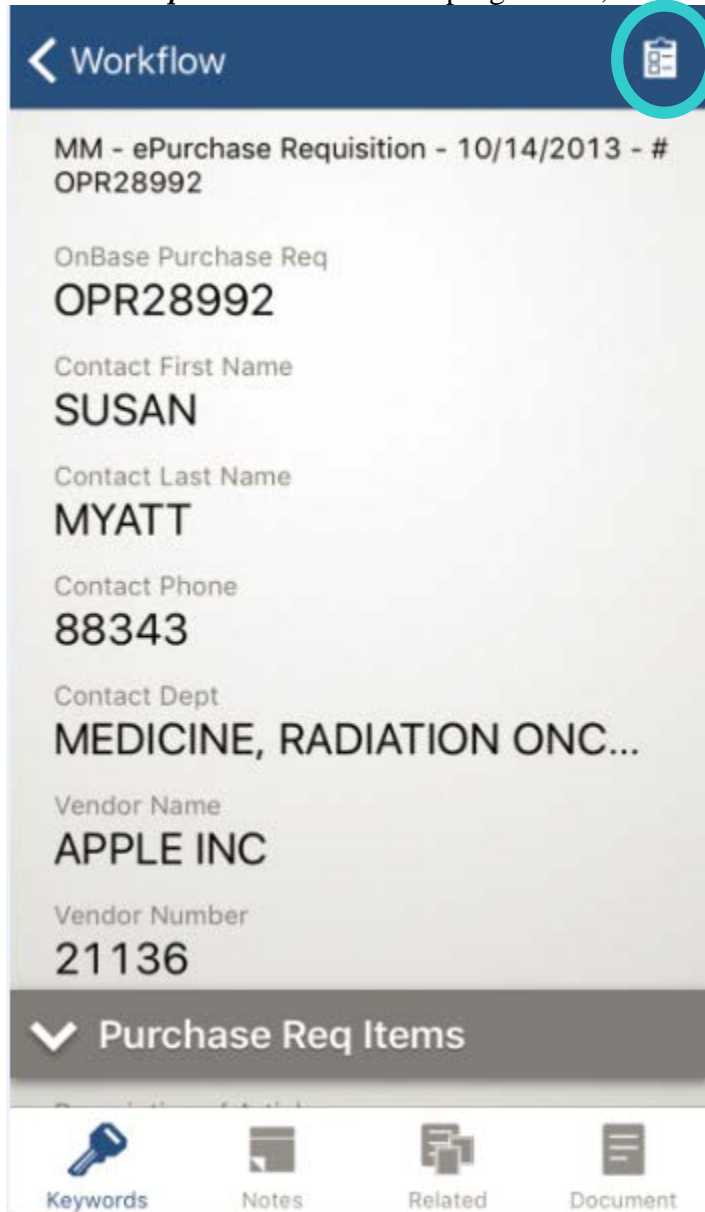
13. Select **Workflow**

14. Select the **arrow** next to the Workflow queue you want to view





15. Select the *item* you want to review
16. Select the *clip board* icon at the top right hand, then select the *task*



17. Once done approving that item, select *workflow*
18. Repeat steps 14 – 17 for each workflow queue and item you want to view
19. Once done using OnBase, select *back*
20. Select *Logout*