



The Harold H. Brittingham Memorial Library

ANNUAL REPORT 2019

Table of Contents

OFFICERS, DIRECTORS & STAFF	1
CONTRIBUTORS	2
THE YEAR IN REVIEW	
The Brittingham Library	3
Changes in the Physical Space	3-5
Meetings and Educational Activities	5-6
Library Board of Trustees	6
STATISTICAL REPORTS	
Database Usage	7
Library Holdings	8
Use of the Library	9
FINANCIAL REPORTS	
KeyBank Checking Account	10
UBS Financial Services, Inc. Account	11
Comparative Report of Expenditures	11
BOOKS ADDED IN 2019	
The American Heart Association (AHA) Program of the Nursing Department	12
Gifts & Donations	12-13
GLOSSARY	14-15
LIBRARY FLOOR PLAN	16



Officers, Directors & Staff 2017*

* Note: The Brittingham Library Board did not have elections of Officers and Directors at the last Board meeting in 2018. The last nomination of Officers and Directors was held at the January 31, 2017 Brittingham Library Board Meeting.

Officers

President	Dennis M. Super, M.D.
Vice-President	Joseph F. Tomashefski, Jr., M.D.
Treasurer	Richard B. Fratianne, M.D.
Secretary	Laura A. Frater, M.L.I.S.

Honorary Vice-President Dorothy Brittingham

Lifetime Directors, Irving Kushner, M.D., Sally Stecher Hollington, Robert Bilenker, M.D.

Honorary Director, Mary Glover Smith

Directors (date indicates expiration of term of office)

<i>Term ending 2017</i>	<i>Term ending 2018</i>	<i>Term ending 2019</i>
Rita Cydulka, MD	Diana L. Kunze, PhD	Richard B. Fratianne, MD
Irwin Jacobs, MD	Michael P. McNamara, Jr., MD	David C. Kaelber, MD, PhD, MPH
Barbara Halliday, RN	Clyde L. Nash, Jr., MD	Christopher R. McHenry, MD
Joseph F. Tomashefski, Jr., MD	Dennis M. Super, MD, MPH	Leonard P. Weiss, DDS
	Christine A. Dziedzina, MSLS	

Library Staff

Chief Librarian	Laura A. Frater, M.L.I.S.
Library Assistant	Theresa (Terri) Castro

Library Volunteer

Christine (Chris) Dziedzina, M.S.L.S.
Margaret (Margie) Urban, R.Ph, M.L.I.S.

Contributors

Contributors to the Membership/Operating Fund and to the Endowment Fund

received and deposited in 2019

Dennis Auckley, M.D.
Bruce J. Averbook, M.D.
Blain Todd Bafus, M.D.
Robert C. Bahler, M.D.
Michael F. Bahntge, M.D.
James J. Begley, M.D.
Robert Bilenker, M.D.
Marc F. Collin, M.D.
& Rita K. Cydulka, M.D.
Hallie DeChant, M.D.
Neal V. Dawson, M.D.
Robert S. Finkelhor, M.D.
Thomas A. Fuller, M.D.

Jeffrey O. Galvin, M.D.
& Elizabeth Galvin
John D. Hamilton, M.D.
Michael P.C. Ip, Ph.D.
Roderick B. Jordon, M.D.
Mary L. Kumar, M.D.
Irving Kushner, M.D.
Thomas W. Lukens, M.D.
Michael J. McFarlane, M.D.
Christopher R. McHenry, M.D.
Clyde L. Nash, Jr., M.D.
Robert D. Needlman, M.D.
Gregory S. Norris, M.D.

Janet M. Poponick, M.D.
Cristian M. Prada, M.D.
Jon W. Schrock, M.D.
John R. Sedor, M.D.
Susan M. Sharpe, M.D.
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Contributors to the Membership/Operating Fund

received and deposited in 2019

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Elizabeth S. Kaufman, M.D.
L. Stephen Kish, M.D.
William R. Lewis, M.D.
David G. Miller, M.D.
John J. Moore, M.D.

James F. Quilty, M.D.
Charles E. Smith, M.D.
Robert L. Smith, Ph.D.
Connie Sutter, M.D.
Marc Winkelman, M.D.

Contributors to the Endowment Fund

received and deposited in 2019

Robert S. Brittingham
Judith Feingold
Edward S. Feldman, M.D.
Birgitta Herron
Sally S. Hollington

Nelson Mostow, M.D.
Phillip M. Shuffer, M.D.
Craig R. Smith
& Mary Glover Smith

Albert Treger, M.D.
& Rosalyn Treger
IBM Matching Grant

The Year in Review

The year 2019 marked the 82nd year of service for the Brittingham Memorial Library. Since the turn of the new century it has been very busy in the Library and these reports have been reflected in that workload, the last annual report compiled and presented in 2019.

It is the goal of this report not to put into detail but to bring you up to date on activities in the year 2019.

The Brittingham Library

DOCLINE 6.0

Docline, which is the National Library of Medicine's (NLM) automated interlibrary loan (ILL) request routing and order referral system, released DOCLINE 6.0 on March 4, 2019. The Chief Librarian and the Library Assistant worked for months to get this up and running.

AANA Evidence Based Guidelines for Traumatic Brain Injuries

In January Molly McNett, Ph.D., RN asked Chief Librarian, Laura Frater to work with Cristina Moran, MSN, RN on a project for the American Association of Neuroscience Nurses (AANA). Cristina had been appointed to work with AANA on developing evidence-based guidelines for nursing management of patients with traumatic brain injuries (TBI). Laura participated in several conference calls with other librarians who were working on this project regarding specific search strategies. Laura worked with Cristina on her literature searches for this project. This was completed by July 2019.

Changes in the Physical Space

In January of 2019 the Director of Medical Staff Services, Patricia Gallagher reported that the Library will be the location of the new Simulation (Sim) Center in the next 3 years per Dr. Boutros. This was the catalyst for multiple modifications to the physical space of the Library.

Library Move Timeline:

The week of February 4, 2019:

The Medical Staff Office (MSO) moved from the front of the Library (rooms R267A, R267C, R270, and R270A) to the 7th floor of the Bell Greve building in room G731CD.

The week of February 11, 2019:

The Graduate Medical Education (GME) Office moved to the front of the Library in the space formerly occupied by the Medical Staff Office.

February 20, 2019 through March 18, 2019:

The Library stacks, which house the print collection of books and journals, were relocated to the back of the Library space.

June 5, 2019:

The Brittingham Library's furniture (including study carrels, wooden chairs, tables, etc.) and the Stecher Reading Room furniture (including tables, chairs, end tables, lamps, etc.) were removed.

June 10, 2019- June 11, 2019:

The Library and Stecher Room's furniture was replaced with new furniture from Ohio Desk, including:

Waiting Area:

- Upholstered chairs (3)
- Upholstered couch (1)

Chief Librarian office:

- Office walls (4)
- Desk (1)
- Desk chair (1)
- Guest chairs (2)

Circulation Desk:

- Desk (1)
- Desk chair (1)

Volunteer Workstation:

- Cubical (1)
- Desk (1)
- Desk chair (1)

Computer Area:

- Study carrels (7)
- Round tables (3)
- Chairs (16)

Stecher Reading Room:

- Large conference table (1)
- Upholstered chairs (10)
- Credenza (1)

June 27, 2019:

Data plugs were installed or moved in the back of the Library to accommodate the computers. Three power outlets were added next to the table -- to charge devices like laptops and cell phones.

July 10, 2019:

The Library was officially relocated to the back of the space. The seven computers for patron use along with the Chief Librarian, Library Assistant, and volunteer's computers were to move to the back of the Library space.

January 14, 2020 through January 22, 2020*

*Note: Information below is for the year 2020, it was available and was included in this report to give a more comprehensive view of the Library's physical state.

The Library and the physical collection of print journals was pushed back further in the space. Chief Librarian, Laura Frater and Library Volunteer, Margie Urban removed items from the print collection to accommodate the move. Single journal issues, which were not bound, were recycled. Unfortunately bound journals and CDs were not able to be recycled, so they were sent to the trash compactor. The following items were removed from the Library's collection between July 2019 and January 2020 representing around a 25% decrease in the collection from the previous year:

Journal Collection		Shelving Units	
Bound Journals	2,657	Shelves	148
Single Journal Issues	3,657	6 Shelves Columns	24
CDs	33	TOTAL INCHES	5,326"
TOTAL	6,364 items		

Overview of the print journal reduction

In 2015 the Library had 33,411 bound volumes on the shelf and in 2020 there were 8,466 remaining in the collection. This represents a 75% decrease in the Library's bound journal collections. Starting in 2015 the single journal issues were almost completely removed along with most CDs that sometimes accompanied print journals. All 6,722 single journal issues in the "cubby hole" (a storage area for single journal issues that were missing issues and were awaiting binding) was removed from the collection in 2015. From 2012 through 2019 an additional 34,278 single journal issues and bound journals, which were stored in the Library's back rooms, were recycled or discarded to make space available for other departments in the Library.

The Library's physical space was reduced from approximately 9,000 square feet to around 3,000 square feet. which is a 6,000 square foot reduction in space. For a blueprint of the space, see "Library Floor Plan" on page 16 of this report.

February 2020

The Office of Opioid Safety has moved up to the front part of the Library. They displaced the Graduate Medical Education (GME) Office, which has returned to room A107.

Meetings and Educational Activities**Committees/Professional Organizations**

In 2019, Chief Librarian, Laura Frater, attended the regularly scheduled meetings of the following:

- Continuing Medical Education Committee
- Professional Affairs Office Manager and Coordinator Meetings
- Chief Librarian holds the following professional Association membership:
 - Medical Library Association (MLA)
 - Medical Library Association, Midwest Chapter (MCMLA)
 - Medical Library Association, Hospital Section
 - Medical Library Association of Northeastern Ohio (MLANO)

Library Orientation

The Chief Librarian, Laura Frater, gave outreach presentation on the electronic resources and services available from the Brittingham Library to the following groups in 2019:

- **Nursing Department:** gave two presentations to the new CNS' and two presentation to the Nursing Professional Development/Nurse Residency Program orientation
- Students in the **Baldwin Wallace University-The MetroHealth System (BW-MHMC): Master of Public Health (MPH) Program:** Spoke with six groups of students in the Research Methodology class
- **Medicine-Pediatrics Module:** Talked with nine groups of residents and students
- **Pathology Department:** Gave a presentation at the new Pathology Residents meeting
- **Nutrition Department:** Presented at the new Dietetic Intern Orientation
- **Offices of Professional Affairs, Graduate Medical Education, and Provider Recruitment:** information table at the 8th Annual Career and Recruitment Fair
- **Clinical Informatics Department:** Spoke with the Clinical Informatics Fellows at their Clinical Informatics weekly lecture series

Library Board of Directors

Meetings

The Brittingham Memorial Library Board met on the following days in 2019:

- January 24, 2019
- July 24, 2019

Minutes of the Board meetings are on file in the Library.

Election of Officers and Trustees

The Brittingham Library Board did not have a meeting at the end of the year and therefore did not have an election of officers and trustees for 2019. The last election of officers and directors was held on January 31, 2017.

Library Tax Reports

Library Tax Reports were filed in time to meet the deadline of May 15, 2019. Dan Gibel from CardPalmer Certified Public Accountants once again assisted with the preparation of the tax report.

Library Annual Campaign

The Library campaign letter for the 2018-2019 campaign was written, and 1,081 letters were mailed out on December 19, 2018. The Library received \$6,570 from 61 contributions with an average contribution of \$107.70. Of the contributions received, \$2,040 was for membership in the Brittingham Library and the remaining \$4,530 was donation to the Trust held in the Library's KeyBank checking account.

Statistical Reports

Database Usage

	2017	2018	2019
UpToDate			
Topics Viewed	408,740	411,487	446,638
ClinicalKey**			
Content Views	17,810	17,303	17,503
Topic Page Views	3,181	2,428	1,176
PDF Downloads	4,882	5,443	5,184***
Content Prints	286	285	330
Books	11,390	9,477	8,208
Journals	3,922	6,759	8,605
Clinical Overviews	[N/A]	201	192
Medline	1,587	313	118
First Consult	255	44	[N/A]
Guidelines	132	82	43
Drugs	169	129	40
Patient Education	136	117	89
Procedure Consult	69	35	50
Clinical Trials	83	90	78
Multimedia	17	56	80

*** **Note:** There was a ClinicalKey PDF downloads data outage for all content types from May 15th to June 3rd which may cause PDF downloads to look lower than expected. There was a partial data collection outage for ClinicalKey from July 15 to July 26th.

*COUNTER Compliant data

	2017	2018	2019
CINAHL (Cumulative Index to Nursing & Allied Health Literature)			
Searches_Platform*	4,019	2,494	3,610
Total_Item_Investigations*	4,328	3,197	3,653
Total_Item_Requests*	955	586	717
Unique_Item_Investigations*	3,251	2,369	2,792
Unique_Item_Requests*	870	507	585
Unique_Title_Investigations*	14	1	6

*COUNTER Compliant data

	2017	2018	2019
Ovid MEDLINE & Ovid Nursing Full Text Plus (By Database)			
Regular Searches*	1,753	1,251	738
Result Clicks*	2,942	17,350	12,411
Record Views*	2,645	17,184	12,274

*COUNTER Compliant data

Note: beginning on January 1, 2019, Ovid statistics comply with COUNTER 5 reporting guidelines

Library Holdings

*Note: Statistics for the Library's holding had not been collected for many years, and the data below was collected in 2020 to be used as a starting point.

	2020*
BOOK COLLECTION	
General	3,725
American Heart Association (AHA) Books	86
Bereavement Book Collection	39
Management & Leadership Book Collection	168
Residents Education Preparation Initiative (REPI)	135
Stecher Book Collection	192
Lost	-39
Total on December 31st	4,306
	2020
BOUND JOURNALS	
General	8,466
Stecher Journal Collection	413
TOTAL BOOKS	4,306
TOTAL BOUND JOURNALS	8,859
TOTAL BOOKS & BOUND JOURNALS	13,165
	2020
SERIAL PUBLICATIONS RECEIVED	
Purchases (Subscriptions)	4,665
Stecher Journal Collection	1,131
TOTAL NUMBER SERIAL PUBLICATIONS	5,796

Use of the Library

	2017	2018	2019
CIRCULATION			
Loans from the Library's Collections	1,400	1,229	1,276
	2017	2018	2019
INTERLIBRARY LOANS REQUESTED			
DOCLINE electronic requests	929	883	1,229
	2017	2018	2019
INTERLIBRARY LOANS RECEIVED			
From CHSL (\$10.00 each)	83	34	102
From fee-based libraries (various fees)	447	460	552
From hospital libraries (free)	399	394	533
Total Loans Received	929	888	1,187
	2017	2018	2019
INTERLIBRARY LOANS TO OTHER LIBRARIES			
Total Loans Sent	16	34	21
	2017	2018	2019
LITERATURE SEARCHES			
Reference Transactions (includes Librarian Mediated searches, database tutorials, and other requests for Information)	463	935	1,138
	2017	2018	2019
ITEMS CATALOGED			
Total number of items	0	22	29
	2017	2018	2019
OUTREACH PRESENTATIONS			
Total number of presentations	22	23	28
	2017	2018	2019
CME APPLICATIONS REVIEWED			
Total number of applications reviewed	12	6	13
	2017	2018	2019
PHOTOCOPIES			
Total number of pages	81	58	62

Financial Reports

Key Bank Checking Account

BALANCE January 1, 2019	\$17,945.03
CONTRIBUTIONS AND INTEREST	
Operating/Membership contributions	2,020.00
Trust Contributions Deposited in Checking	2,300.00
Interest from Checking Account	22.35
TOTAL INCOME	\$4,342.35
EXPENSES	
Décor	792.00
Bank Fees & Charges	21.00
Med. Library Assoc. Institutional Dues	1,060.00
Insurance & Indemnification	3,100.00
Newsletter Printing & Supplies	775.00
State of Ohio Filing Fee	200.00
Tax Preparation & Filing Fee	1,700.00
TOTAL EXPENSES	\$7,648.00
BALANCE December 31, 2019	\$14,639.38

UBS Financial Services, Inc. Investment Account 2019**BEGINNING MARKET VALUE**

January 1, 2019	\$1,310,983.27
Deposits (Contributions)	1,700.00
Professional Management Fee	-11,878.29
Withdrawal for Furniture	-72,558.86
Dividend & Interest Income	52,372.53
Change in Market Value	161,794.79

ENDING MARKET VALUE

December 31, 2019 **\$1,442,413.44**

Comparative Report of Expenditures

BRITTINGHAM LIBRARY ACCOUNT	2018	2019
Décor	720.00	792.00
Newsletter Printing & Supplies	00.00	775.00
Medical Library Assoc. Institutional Dues	00.00	1,060.00
State of Ohio Filing Fees	200.00	200.00
Bank Service Charges	36.00	21.00
Insurance & Indemnification	2,381.00	3,100.00
Tax Preparation & Filing	1,650.00	1,700.00
Total Library Account	\$4,986.00	\$7,648.00

Books Added in 2019

The American Heart Association Program of the Nursing Department

Hazinski, Mary Fran; American Heart Association. BLS BASIC LIFE SUPPORT: PROVIDER MANUAL. Dallas, TX: American Heart Association, 2016.
(8 Copies)

Weiner, Gary M. TEXTBOOK OF NEONATAL RESUSCITATION, 7th ed. Elk Grove Village, IL: American Heart Association: American Academy of Pediatrics, 2016.
(4 Copies)

Gifts & Donations

American Nurses Association. NURSING: SCOPE AND STANDARDS OF PRACTICE, 2nd ed. Silver Spring, MD: American Nurses Association, 2010.

American Nurses Association. NURSING'S SOCIAL POLICY STATEMENT: THE ESSENCE OF THE PROFESSION, 3rd ed. Silver Spring, MD: American Nurses Association, 2010.

Blumberg, Phyllis. DEVELOPING LEARNER-CENTERED TEACHING: A PRACTICAL GUIDE FOR FACULTY. San Francisco: Jossey-Bass, 2009.

Chinn, Peggy L. INTEGRATED THEORY AND KNOWLEDGE DEVELOPMENT IN NURSING, 7th ed. St. Louis: Mosby Elsevier, 2008.

Dudek, Ronald W. HIGH-YIELD GROSS ANATOMY, 3rd ed. Philadelphia: Lippincott Williams & Wilkins, 2008.

Ethicon Inc. KNOT TYING MANUAL. Somerville, NJ: Ethicon, 2005.

Foster, Corey. THE WASHINGTON MANUAL OF MEDICAL THERAPEUTICS, 33rd ed. Philadelphia, PA: Wolters Kluwer/Lippincott Williams & Wilkins, 2010.

Fowler, Marsha Diane Mary. GUIDE TO THE CODE OF ETHICS FOR NURSES: INTERPRETATION AND APPLICATION. Silver Spring, MD: American Nurses Association, 2008.

Grossman, Sheila; Theresa M. Valiga. THE NEW LEADERSHIP CHALLENGE: CREATING THE FUTURE OF NURSING, 3rd ed. Philadelphia: F.A. Davis, 2009.

- Lavin, Norman. *MANUAL OF ENDOCRINOLOGY AND METABOLISM*, 4th ed. Philadelphia: Wolters Kluwer Health/Lippincott Williams & Wilkins, 2009.
- Mason, Diana J.; Judith Kline Leavitt; Mary W. Chaffee. *POLICY AND POLITICS IN NURSING AND HEALTH CARE*, 5th ed. St. Louis, MO: Saunders Elsevier, 2007.
- O'Neil, Carol A.; Cheryl A. Fisher; Susan K. Newbold. *DEVELOPING ONLINE LEARNING ENVIRONMENTS IN NURSING EDUCATION*, 2nd ed. New York: Springer, 2009.
- Parker, Marilyn E.; Marlaine Cappelli Smith. *NURSING THEORIES AND NURSING PRACTICE*, 3rd ed. Philadelphia: F. A. Davis Co., 2010.
- Scheetz, Linda Jean. *NURSING FACULTY SECRETS*. Philadelphia: Hanley & Belfus, cop. 2000.
- Schneider, Arthur S.; Philip A. Szanto. *PATHOLOGY*, 3rd ed. Philadelphia, PA: Lippincott Williams & Wilkins, 2006.
- Schrier, Robert W. *MANUAL OF NEPHROLOGY*, 7th ed. Philadelphia: Lippincott Williams & Wilkins, 2009.
- Svinicki, Marilla D.; Wilbert J. McKeachie. *MCKEACHIE'S TEACHING TIPS: STRATEGIES, RESEARCH, AND THEORY FOR COLLEGE AND UNIVERSITY TEACHERS*, 13th ed. Belmont, CA: Wadsworth, Cengage Learning, 2011.

Glossary

Term	Description
CINAHL	The CINAHL (Cumulative Index to Nursing and Allied Health Literature) database provides references to nursing and allied health literature. It also contains some additional nursing materials not indexed by PubMed. CINAHL provides full text for hundreds of nursing and allied health journals indexed in the CINAHL database.
Circulation	The lending of library materials (books, journals, and other material) to library patrons.
ClinicalKey	ClinicalKey is a clinical search engine from Elsevier that includes full text medical textbooks, medical journals, images, videos, First Consult content and much more.
COUNTER	Launched in March 2002, COUNTER (Counting Online Usage of Networked Electronic Resources) is an international code of practice used to measure the usage data in a consistent way.
COUNTER Result Clicks	(Counter Compliance 4 standard) Measurement of clicks on a page that's delivered as a result of searching a database. This category also includes any abstract views as well as any other clicks to any other types of content whether internal or external.
COUNTER Regular Searches	(Counter Compliance 4 standard) Entries into the search box of a database are counted, using this metric. One search is made to retrieve many results
COUNTER Record Views	(Counter Compliance 4 standard) Measurement of clicks regarding complete reference, PDF, abstract or full text. Searching a term, retrieving results, browsing content - none of these are counted as a "Record Views" statistic. Neither is clicking on linkout links, through Links@Ovid or LinkSolver. Actions made with the article, by clicking to open it, either abstract or full text, are used for this metric
COUNTER Searches_Platform	A COUNTER Metric Type used to report searches conducted on a platform. Note: Searches conducted against multiple databases on the platform will only be counted once. https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Total_Items_Investigations	A COUNTER Metric_Type that represents the number of times users accessed the content (i.e. full text) of an item, or information describing that item (i.e. an abstract). https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Total_Item_Requests	A COUNTER Metric_Type that represents the number of times users requested the full content (i.e. full text) of an item. Requests may take the form of viewing, downloading, emailing, or printing content, provided such actions can be tracked by the content provider's server. https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Unique_Item_Investigations	A COUNTER Metric Type that represents the number of unique Content Items investigated in a user-session. https://www.projectcounter.org/appendix-glossary-terms/

COUNTER Unique_Title_Investigations	A COUNTER Metric Type that represents the number of unique titles investigated in a user-session. Examples of titles are journals and books. https://www.projectcounter.org/appendix-glossary-terms/
COUNTER Unique_Title_Requests	A COUNTER Metric Type that represents the number of unique titles requested in a user session. Examples of titles are journals and books. https://www.projectcounter.org/appendix-glossary-terms/
Interlibrary Loan	InterlibraryLoan (ILL) is service in which the Library borrows material (journal articles, books, book chapters, etc.) that are owned/available from a lending library or supplies material to another library. Some libraries charge for materials while other libraries do not.
Items Cataloged	A unique description of each item in the Library's collection will be provided to assist library user in determining what is available in the library and where materials are located. The Brittingham Memorial Library currently uses SydneyPLUS for its OPAC (Online Public Access Catalog), and for its cataloging management system. Items that are cataloged include but not limited to the following: books, study materials, CO-ROMs and DVDs.
Journal Issues Received/Checked-In	A count of the print journal issues that were received via mail and recorded in the Kardex file.
Library Presentations	Upon request, formal Library orientation programs to learn about the Library and how to use it are conducted by the Chief Librarian. These presentations include descriptions of Library services and instruction on the databases provided by the library (PubMed, OvidSP, Nursing @ Ovid, CINAHL, ClinicalKey, and UpToDate). Informal tours of the Library and database tutorials are given as needed.
OvidSP	The Medline database can be accessed through OVIDSP. This platform also provides access to several full text journals and a database called Nursing@Ovid. The Nursing@Ovid database provides references to nursing articles and access to 14 full text nursing journals.
Photocopies/PDF Articles	Patrons requesting articles that cannot be obtained electronically are copied by the Library staff and sent as a PDF document via email.
Searches & Reference Transactions	Reference Transactions are information interchanges that require the knowledge, use, recommendations, interpretation, or instruction in the use of information resources by a library staff member in order to meet an individual's information need(s). Information resources include the following: PubMed, OvidSP, ClinicalKey, UpToDate, Nursing@Ovid, CINAHL, electronic/print journals, electronic/print books, and the internet. Reference transactions cover a wide range of topics or database tutorials and typically take anywhere from a few minutes to a few hours to complete. An average database search takes about one hour to complete.
UpToDate	UpToDate is specifically designed to answer the clinical questions that arise in daily practice and to do so quickly and easily so that it can be used right at the point of care. This database also features a drug database/drug interaction database, medical Calculators, a "What's New" section, and patient information.

Library Floor Plan

Brittingham Memorial Library
Approximately 3,000 Sq. Ft.

Office of Opioid Safety
Approximately 6,000 Sq. Ft.

